

School: **Tri-Creek School Corporation**
BEN: **130316**
470 #: **240015495**
1/31/2024

Request for Proposals – Category 2 Network Equipment

Question Due Date: All questions must be submitted by 12:00pm CST on Thursday, 2/15/2024.

Bid Due Date: All bids must be submitted by 12:00pm CST on Tuesday, 3/5/2024.

Tri-Creek School Corporation (the Applicant/District) is seeking proposals for a project to supply network equipment at its eligible locations. Bidders are advised that this project will be contingent upon the successful obtaining of Category 2 E-Rate funding, and the contract agreement between the district and the successful bidder must recognize that contingency.

The District seeks an agreement that allows it to work with the selected vendor to adjust quantities and/or scale back or cancel the project entirely as needed based upon funding availability and/or the best interests of the District.

Project Scope

The District seeks eligible equipment as outlined in Appendix A. Equipment shall be new, factory-sealed equipment currently available from the manufacturer; the District will not accept proposals of used, remanufactured, refurbished, “B stock,” returns, open-box, discontinued, “gray market,” or equipment in any other condition other than new and factory-sealed with all original manufacturer warranties.

The District Technology Department will be installing all the new equipment independently. There is no need to incorporate this service in your proposal. Equipment staging will consist of (but not be limited to) ensuring firmware version consistency, configuration loading, and hardware preparation for mounting. Software and firmware version for components will be agreed upon at time of deployment, and configurations will be coordinated with District staff. Equipment testing should verify access to internal resources and the Internet.

Questions/Site Visits

Any questions related to the technical aspects of this document should be directed to Jay Blackman, Director of Educational Technology at erate2024@tricreek.k12.in.us, no later than 12:00pm CST on Thursday, 2/15/2024, and any requested site visits should be completed by that date.

Please copy consultant Steve Renzino at steve.renzino@adtecerate.com on all questions, proposals, and communication.

Answers to any written questions or any additional information, revisions, or clarifications to the RFP will be provided in the form of an addendum to be posted with the FCC Form 470 on the Universal Service (E-Rate) website. It is the sole responsibility of the Service Provider to check for any addenda that may be issued.

Response Format

Responses should include the following, if applicable:

- Applicable items should include all related software and hardware components that enable the functionality of the equipment (including any necessary mounting brackets, software licenses, multi-year licenses, and basic maintenance).
- If applicable, vendor is to specify all fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.
- Any ongoing subscription pricing must be listed separately.

Your response **must** include the following information:

1. Line-item pricing for each item listed in Appendix A. Any discounting applied to your proposal must be reflected at the line-item level. **This information must be provided in electronic spreadsheet form.**
2. In the case of proposed equivalent products, a thorough technical description of how each product from the manufacturer being bid meets each of the required functionalities of the product listed below.
3. Information outlining your company's certifications and connections regarding the manufacturer's equipment being bid, and length of time your company has provided equipment from the manufacturer being bid.
4. Two (2) reference sites where your company has performed a similar installation of the equipment being bid, including business name, contact name and contact information. It is preferable that at least one reference should be for a school corporation or library system within 90 miles of the District.
5. Your E-Rate SPIN Number. (You must have a current SPAC form on file with USAC.)
6. A ready-to-execute contract which includes the proposal requirements and the E-Rate contingencies outlined herein.

The District's review of information will be primarily focused on the substance of the details provided in response to the requirements herein including but not limited to technical details, pricing and terms, experience, references, and adherence to the response format provided. Line-item pricing must be provided for each item listed in the bid (any discounting in pricing on the bid must be reflected at the line-item level).

Proposal Delivery

Tri-Creek School Corporation reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid.

Bids should be emailed to the office of the Jay Blackman at erate2024@tricreek.k12.in.us by 12:00pm CST on Tuesday, 3/5/2024.

Please copy consultant Steve Renzino at steve.renzino@adtecerate.com on all questions, proposals, and communication.

APPENDIX A

Below is a reference of the type of equipment and capacities (or their equivalent) to be supplied. Bidders should price separately and clearly indicate any ineligible costs for all services and equipment associated with this RFP. For any part numbers that have been updated or replaced by the manufacturer, bidders should offer the most similar current part.

Item #	Part Number	Description	Quantity (+/-)
1	9PX2000RTN-L	Eaton 9PX lithium-ion UPS, 2U, 2000 VA	12
2	9PXE72RT-L	Eaton 9PX lithium-ion extended battery module (EBM)	8